

CYCLE FORUM

DRAFT MINUTE

Tuesday, 24th May 2005, Committee Room 5, Town House.

Present:

CG Carl Gerrard (Chair) Jackie Wilkins, CTĆ JW DL Dave Lindsey, CTC, Right to Ride Officer SWSarah Wingrove, Shell Louise Napier, Aberdeen City Council LN Derek Williams, CTC DW SE Sonia Element GM Gregor McAbery, Environmental Forum MYMaureen Young, CTC

Apologies:

Jeremy Rushton, Marjorie Inglis, Ian Inglis, Kris Howard, Dave Tullet, Cllr Martin Greig

Item	Action By
1. Welcome	
JR welcomed everyone to the meeting. Apologies from JR, MI, II, KH., DT and CMG	
2. Minute of Last Meeting (26/04/05) and Matters Arising	
Last minute was agreed as correct.	
Website CG and JR would be working together to progress the website.	CG/ JR
Strategic routes meeting A meeting was organised for 7 th June to look at immediate spending of the CWSS budget, as well as long-term strategic projects. LN to email Forum for volunteers.	LN
Cycling Scotland Audit LN had put a paper to Environment & Infrastructure Committee that afternoon regarding the Cycling Scotland Audit. DW thought that it had been a very positive session and that the 6 monthly meetings with Cllr Yuill and Hugh Murdoch, head of roads management were paying off. NESTRANS had also submitted a paper asking the Council to endorse £50,000 spend on cycling. This had been queried by one of the Committee members, but Cllr Yuill had come back and said that he thought it was very balanced. For the paper on the dualisation of College Street, Cllr Yuill had also asked that the Cycle Forum and the Community Council be consulted on design. LN to set up a meeting with Tom Rogers, principal engineer and the Cycle Forum.	LN
WPR The WPR was discussed. Plans from Babtie, the consultant doing the Environmental Assessment had been sent to the Cycle Forum but via LN. She felt that a response should be submitted at every opportunity – and this should be no exception. Dave Tullett had been handling the majority of the correspondence to the WPR team but with only a couple of days left to reply LN agreed to put in a response on behalf of the Cycle Forum.	LN
3. Green City Funday (28 th May)	
Balloons and stickers had been ordered for Bike Week, and it was hoped that they would be available by the Saturday. DW and JW also had leaflets over from last year and they would bring them along. Posters on Try Cycling and Bike Week had been organised. The updated cycle map would also be available. An interactive board where people could put up ideas about	DW/ JW

what is good or bad in Aberdeen would also be put up. MY and GV had agreed to bring their fold up bicycles. LN had had a number of people volunteering and she would email everybody with a time slot.	LN
4. Bike Week (11 th – 19 th June)	
DW thought that it would be mainly promotional this year, rather than trying to organise Bike Breakfasts or Chief Executive Challenges. The Bike Shops were doing free check ups. And the Try Cycling sessions had been put up on the Bike Week Website. JW wanted to do an article on cycle racks in the City Centre, but Graeme Mckenzie the officer within the Council helping to organise these had rung up and the as the bike stands were being made especially to best practice standards, they would not be coming back from the factory until the 30 th June. This was not in time for Bike Week. It was agreed that JW should still do an article promoting that they will be going in however. LN discussed the best practice seminar. Hull could no longer come up during Bike Week but it	JW
was thought that this idea could still be picked up at a later date and that SW or CG could do the cycling presentation – which all agreed was excellent. A number of ideas were suggested for additional promotion during Bike Week. LN suggested running a competition that anyone who cycled could win a bike, or cycle vouchers. This was agreed. CG volunteered to set up a web page and contact JR to set up a link. The page could ask which day they cycled, what distance they travelled, the best thing and the worst thing about cycling. LN thought that at least a £200 prize could be obtained from the Council as they were not contributing anything else towards Bike Week. It was agreed that the Cycle Forum should also contribute towards the prize. LN to confirm this was ok with the budget holder.	CG LN
5. Aberdeen Cycle Newsletter	
LN had received a number of emails asking to be put onto a 'newsletter' email. Although ACF did not provide any such thing she thought it was an excellent idea and that we ought to be producing something every so often. JW expressed an interest in being involved. LN to email JW what ACF had been 'up to' so far. LN to email round to ask if anyone else was interested or was willing to submit a story.	JW LN
6. AOB	
None.	
7. Next meeting	
The next meeting is on Tuesday, 28 th June, 2005. Council Chambers, Town House.	